

## OUTSTANDING ACTIONS REPORT

Printed: Monday, 24 April 2023 4:03:19 pm

**Division:**  
**Committee:** Te Hiku Community Board, Kaitaia Drainage Area Committee, Waiharara and Kaikino  
 Drainage Area Committee and Motutangi Drainage Area Committee  
**Officer:**

**Date From:** 1/01/2020  
**Date To:** 24/04/2023

### TE HIKU COMMUNITY BOARD ACTION ITEMS

MEETING	TITLE	RESOLUTION	STATUS	NOTES
Te Hiku Community Board 25/08/2020	Notice of Motion - Investigation into Divesting Rangitoto Reserve, Mangonui	<b>RESOLUTION 2020/45</b> Moved: Member Darren Axe Seconded: Member Sheryl Bainbridge <b>That the Te Hiku Community Board:</b> a) requests that staff investigate the process of divesting the ownership of Rangitoto Recreation Reserve, Mangonui to the Crown. b) requests that a report be provided back to the Te Hiku Community Board with information and options. <div style="text-align: right;"><b>CARRIED</b></div>	<div>Completed</div> <div>Report due 6.6.23</div>	<p><b>30 Apr 2021 5:15am Gobie, Nina, March 2021</b> - Legal services initially thought we were to transfer this reserve to DOC, but it appears that that may be more complex than first envisaged.</p> <p><b>April 2021</b> - Information from Legal Services to Mr Palmer, the CE and Mayor re Council access and Mr Palmer, weeds, and overgrowth on the reserve. Public cannot access the reserve other than by boat from the seaward side. Mr Palmer uses part of the reserve to access his property. Mr Palmer is seeking a reserve management plan (a process managed by SP&amp;P) and funding to tidy it up and remove the weeds. However, as the public cannot access the reserve it is noted that it would be difficult to justify spending limited resources on a reserve that only 2 or 3 people can access. For the public to gain access to the reserve will require that the Landowner to agree to an easement over his property and the paper road to be realigned in part, and a formal agreement or easement entered into with the landowner creating a ROW over the reserve to allow him access; as this has never been formalised and in turn for him to grant council easement over his land which allows access over a corridor on his land to access the reserve. If one was to use the ROW at the far end of the property the dominant tenements may be required. The public could then access the paper road which takes them onto the reserve.</p> <p>For Mr Palmer, the issue may be security and interference with his farming operations currently</p>

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				<p>conducted on the land. The reserve is definitely worthwhile preserving, but while there is no easy access, difficult to justify spending time and money on creating a management plan that would be difficult to implement. The current cost to do a basic weed control exercise is \$20,000 (excl. any potential Heritage NZ costs) with an on-going cost being approx. \$5-\$10,000 annually.</p> <p><b>04 May 2022 9:07am Gobie, Nina,</b> Ross Baker currently reviewing options to resolve the access issues.</p> <p><b>06 Mar 2023 11:56am Baker, Marlema</b> Note from Te Hiku Meeting 13 December 2022: That Rangitoto Reserve be included in future action sheets until completion.</p> <p><b>06 Mar 2023 12:09pm Baker, Marlema</b> Baker, Ross will provide an information report on Rangitoto Reserve, Mangonui to the Te Hiku Community Board for the April 2023 agenda.</p> <p><b>28 Mar 2023 10:44am Baker, Marlema</b> Advised by Robin Rawson (Parks &amp; Reserves Planner) that a site visit with Mana Whenua and Heritage NZ to Rangitoto Reserve, Hihi has been organised for the week after the 11 April Te Hiku Community Board meeting. As a result, the Rangitoto Reserve, Mangonui Report, which was to be included in the April agenda, will be deferred to the 9 May 2023 agenda. This is so that the Information from the site visit can be included in the report.</p> <p><b>26 Apr 2023 11:50am Baker, Marlema</b> Update from Robin Rawson (Parks and Reserves Planner): Site visit to Rangitoto Reserve has been</p>
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				<p>13/9/22 by Environmental Health Services will be processed and sent it to an upcoming THCB meeting for comment.</p> <p><b>29 Nov 2022 11:34am Meekings, Kay</b>          Draft LTO forwarded to NTA for consideration. NTA response: We have not evaluated this site yet as we are just workshopping the parklet process with the Te Hiku Board at their December meeting. I am not able to comment until we have further details in regard to what the café is proposing (site plan, location, etc).  <i>Elizabeth Stacey - Road safety Engineer &amp; Traffic Engineer   Northland Transportation Alliance - 29-11-22</i></p> <p><b>06 Dec 2022 9:28am Baker, Marlema - Reallocation</b>          RFS:4126356</p> <p><b>30 Jan 2023 4:24pm Mitchell, Beverly</b>          Waterfront Café is now Jesse's on the Waterfront, new operator (Mr Moa) - CB has approved the placemaking decision for a parklet dining space and customer is unsure if he wants to pursue a parklet. Customer is continuing with Alfresco dinning application.</p>
Te Hiku Community Board 16/08/2022	Taipa Traffic Calming Petition	<p><b>RESOLUTION 2022/76</b>          Moved: Member Jaqi Brown          Seconded: Member Felicity Foy  <b>That the Te Hiku Community Board:</b>          a) receive the report Taipa Traffic Calming Petition; and,          b) acknowledge staff will complete additional investigation and recommendation(s) to the Board and petitioners in</p>	<p><b>Complete</b></p> <p><b>Ongoing</b></p>	<p><b>08 Nov 2022 9:06am Whiu, Rhonda-May - Reallocation</b>          Action reassigned to Finch, Andy by Whiu, Rhonda-May - reassigned at the request of the CB co-ordinator</p> <p><b>08 Nov 2022 4:19pm George, Tania</b>          A site visit to Taipa has been organised for Wednesday 9 November 2022 by GM-IAM to look at: 1. Traffic calming, 2. Placemaking/landscaping, 3. Drainage, 4. Iwi aspirations – including other work in Taipa. NTA, Haigh-Workman, Trudy Allen, Cr Foy, Sheryl Bainbridge, Shayne Storey, and Graham Lutze have been invited.</p>

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		<p>conjunction with the tabled document "Presentation of road upgrade for funding and stakeholder approval at Foreshore Road, Taipa" received from GM, Andy Finch.</p> <p>c) Request that a report be brought to the next Infrastructure Committee that outlines the petition and proposed works in Taipa.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><u>TABLED DOCUMENT:</u> Correspondence from Andy Finch – Haigh Workman – <i>"Presentation of road upgrade for funding and stakeholder approval at Foreshore Road, Taipa"</i></p>	<p>Pending - Report due to Council 29.06.23</p>	<p>Andy/Finch and Elizabeth Stacey to provide information on outcome of visit.</p> <p><b>21 Nov 2022 11:37am George, Tania</b> A joint proposal for traffic calming, cycling and placemaking is being developed before a future meeting of stakeholders in the New Year.</p> <p><b>12 Jan 2023 11:29am Finch, Andy</b> Community Meeting organised for 19 January to workshop indicative proposals. Note there is no funding currently for this project.</p> <p><b>31 Jan 2023 9:07am George, Tania</b> A number of Far North District Council (FNDC) staff from different departments of Council, Haigh Workman Ltd, Northland Transport Alliance (NTA) and Hawthorn Landscape Architects presented on the Taipa concept development at a community meeting on the 19th January 2023.</p> <p>Taipa has the largest amount of reserve land in the Doubtless Bay area. The purpose of this meeting is to seek feedback from the community, iwi/hapu, school, etc., around the potential to develop the Taipa area in terms of drainage, traffic, amenities and safety &amp; security.</p> <p>Part of the Taipa development concept is to look at how this will work with the rest of the Doubtless Bay area and the constraints and opportunities for Taipa.</p> <p><b>Working Group, ACTION:</b> to form small working group to include,</p> <ul style="list-style-type: none"> <li>o Far North District technical staff,</li> <li>o Haigh Workman,</li> <li>o Hawthorn Landscaping Architects,</li> </ul>
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				<ul style="list-style-type: none"> <li>o Northern Transport Alliance (NTA),</li> <li>o Representatives from iwi &amp; hapu,</li> <li>o Representatives from key community groups,</li> </ul> <p><b>ACTION:</b> Proposals by June/July seeking feedback. Then the opportunity to look at available funding</p> <p><b>16 Mar 2023 3:44pm Finch, Andy</b> Consultation with community commenced via presentation of community board plan and consultation site on Council web page.</p> <p><b>17 Apr 2023 5:43pm Finch, Andy</b> Feedback closing date end of April. Feedback will then be reviewed.</p>
Te Hiku Community Board 11/04/2023	Kaitaia Saturday Market - Licence to Occupy	<p><b>RESOLUTION 2023/22</b> Moved: Member John Stewart Seconded: Member Darren Axe <b>That the Te Hiku Community Board recommends that Council approve the Licence to Occupy to be issued to Shirley Williams for the Melba Avenue Carpark, Lot 3 DP 179628 NA110D/257 for a 12-month term with a right to renew and any subsequent markets held to be charged at the daily fee as an additional charge.</b></p> <p style="text-align: right;"><b>CARRIED</b></p> <p>NOTE: Staff to bring the report to the THCB in September/November 2023.</p>	<p style="text-align: center;">Completed</p> <p style="text-align: center;">Report pending 25.09.23</p>	<p><b>26 Apr 2023 3:02pm Baker, Marlema</b> This report has been escalated to the Council agenda 1<sup>st</sup> June 2023 and an update report is planned for the September 2023 THCB agenda.</p>

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MEETING	TITLE	RESOLUTION	STATUS	NOTES
Motutangi Drainage Area Committee 16/08/2021	Motutangi Drainage Area 2021/2022 Programme	<b>RESOLUTION 2021/4</b> Moved: Chairperson Jeremy White Seconded: Member Darren Axe <b>That the Motutangi Drainage Area Committee recommends Te Hiku Community Board</b> a) approve the Motutangi Drainage Area 2021/22 work programme. b) request a workshop with the Motutangi Drainage Area Committee in October/November to work on the draft management plan. c) request that contractors spray takes place twice a year in late spring (September/October) and late autumn (April /very early May at the latest). <p style="text-align: right;"><b>CARRIED</b></p>	Completed 24.08.21  Completed April 2022  Ongoing	<b>12 Apr 2023 11:54am George, Tania</b> Item a) approved at Te Hiku Community Board meeting, held virtually via Microsoft Teams, on Tuesday, 24 August 2021  <b>26 Apr 2023 11:54am Baker, Marlema</b> Item b) a workshop was held in April 2022 and a DRAFT Land Drainage Area Management and Operational Plan was drafted but has not been adopted.
Motutangi Drainage Area Committee 21/03/2022	Motutangi Drainage Area 2023/2024 Programme	<b>RESOLUTION 2022/4</b> Moved: Chairperson Jeremy White Seconded: Member Darren Axe <b>That The Motutangi Drainage Area Committee Recommend The “Motutangi Drainage Area 2023/2024 Programme” Report Be Referred To Te Hiku Community Board For Information.</b>	Completed	<b>29 Apr 2022 9:27am Whiu, Rhonda-May</b> The finance department have received the reports approved by the Drainage Area Committees. Awaiting review and approval from Te Hiku Community Board before official changes are made to rate proposals, reserve balances etc. <b>08 Aug 2022 3:52pm Whiu, Rhonda-May - Reallocation</b> Action reassigned to Ross, James by Whiu, Rhonda-May <b>22 Nov 2022 12:35pm George, Tania</b>

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		<p style="text-align: right;"><b>CARRIED</b></p> <p>Notes:</p> <ul style="list-style-type: none"> <li>That Troy has a conversation with finance regarding the adjusted reserve rates balance going forward.</li> <li>Troy to have a conversation with DoC (Abe Witana and May Hardy-Birch) regarding repairing/replacing the fences and drains damaged when they needed access to areas during the Kaimaumau fires.</li> <li>Member Bede tabled his resignation from the Motutangi Drainage committee.</li> </ul>	<p><b>Troy Smith no longer works for FNDC &amp; Richard Jenkins no longer works for Ventia – Martin Baker (Ventia) overseeing the Drainage committees.</b></p>	<p>Richard Jenkins (Ventia) is in contact with DOC and fires are still not out. Work on hold.</p>
<p>Te Hiku Community Board 16/08/2022</p>	<p>Motutangi Drainage Area 2022/2023 Programme</p>	<p><b>RESOLUTION 2022/75</b>          Moved: Member Jaqi Brown          Seconded: Member William (Bill) Subritzky  <b>That Te Hiku Community Board approve the reviewed Motutangi Area 2022/2023 work programme with the additions of a culvert at Selwyn Drain and four strainers and two gates at Bryan Drain as recommended by the Motutangi Drainage Area Committee.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>Completed - Richard Jenkins no longer works for Ventia – Martin Baker (Ventia) overseeing the Drainage committees.</b></p>	<p><b>05 Dec 2022 1:32pm George, Tania</b>          UPDATE: In hand, currently with Richard Jenkins getting KCL contractor to price this work.  <b>06 Dec 2022 9:30am Baker, Marlema – Reallocation</b>          Appointments to Management Committees report will come to community boards in the New Year.  <b>28 Mar 2023 12:06pm Baker, Marlema</b>          CB appointments to the Drainage Committees were made at the THCB meeting on 14 March 2023. Meeting dates for all 3 Drainage Committees have been set. Those dates are 17 April 2023 and 4 September 2023</p>



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Motutangi Drainage Area Committee 17/04/2023	Motutangi Drainage Area 2022/2023 Programme	<p>The amendment became the substantive motion.</p> <p><b>RESOLUTION 2023/2</b></p> <p>Moved: Chairperson Jeremy White          Seconded: Member Darren Axe</p> <p><b>That the Motutangi Drainage Area Committee recommend that the Te Hiku Community Board;</b></p> <ul style="list-style-type: none"> <li>a) approve the reviewed Motutangi Drainage Area 2023/2024 work programme.</li> <li>b) amend the 2022/2023 budget \$50,000 for machine cleaning from the Motutangi Drainage Area reserve fund.</li> <li>c) request the proposed rate change for \$68,864 including drone hireage and machine cleaning, and dedicated staff member be reported back to the Drainage Committees.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	Escalated to THCB 9.05.23 meeting	<b>26 Apr 2023 3:30pm Baker, Marlema</b> – This report has been escalated to the Te Hiku Community Board meeting on the 9 May 2023.
Motutangi Drainage Area Committee 17/04/2023	Confirmation of Previous Minutes	<p><b>RESOLUTION 2023/1</b></p> <p>Moved: Chairperson Jeremy White          Seconded: Member Paul Harvey</p> <p><b>That the Motutangi Drainage Area Committee confirm that the minutes of the meeting of the Motutangi Drainage Area Committee held 8 August 2022 are</b></p>		<b>26 Apr 2023 3:30pm Baker, Marlema – Reallocation Action reassigned to Finch, Andy by Baker, Marlema</b> - Please provide a response to these action items where applicable and/or forward to Martin Baker (Ventia) of Zakeeda Khan (Senior Corporate Financial Planner) for a response.

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community due to lack of  
action from the Council.

**CARRIED**

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		<p>reviewed Waiharara and Kaikino Drainage Areas 2022/2023 work programme.</p> <p>b) Recommend a reserve balance of \$5,000 for Waiharara Drainage and \$5,000 for Kaikino Drainage be held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>The Chair requests more information in regard to mapping for rated areas a, b and c</li> </ul> <p><b>CARRIED</b></p>	<p>Completed</p> <p>Pending update</p>	
Waiharara and Kaikino Drainage Area Committee 8/08/2022	Confirmation of Previous Minutes	<p><b>RESOLUTION 2022/6</b></p> <p>Moved: Member Dean Radojkovich Seconded: Member Fred Petricevich</p> <p><b>That the Waiharara and Kaikino Drainage Area Committee confirm the minutes of the meeting of the Waiharara, and Kaikino Drainage Area Committee held 21 March 2022 are a true and correct record with the following amendment;</b></p> <ul style="list-style-type: none"> <li><b>3.2 b) Recommend a reserve balance of \$5,000 for Waiharara Drainage and \$5,000 for Kaikino Drainage be</b></li> </ul>	Completed	This item has been included in the ACTION SHEET as some of the notes (in bold) require an update.

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		<p><i>held for unplanned works should it be required, and that this be referred to Te Hiku Community Board for approval.</i></p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>• That an Action Sheet Update Report be included in future agendas with updates to be populated by Glenn/James Ross.</li> <li>• Richard Jenkins gave a verbal update on Honeytree Farm (item 2.1 matters arising - bullet point 1 refers).</li> <li>• 4.3 NRC and FNDC resource consents and processes to add, change or alter drains connecting to FNDC county drains – update requested. Action point: Glenn will send the FNDC's process to get the drains consented under our bylaw, to the drainage committee Chair. Glenn to follow up.</li> <li>• Chair Fiona King requests that Kaitaia Drainage Committee members receive a copy of the</li> </ul>	<p><b>Starting 4.9.23</b></p> <p><b>Ongoing - Martin Baker (Ventia) overseeing the Drainage committees.</b></p> <p><b>Glenn no longer works for FNDC - Martin Baker (Ventia) overseeing the Drainage committees.</b></p> <p><b>Pending</b></p>	
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		Drainage Financial Reports when they are completed.		
Te Hiku Community Board 16/08/2022	Waiharara and Kaikino Drainage Areas 2022/2023 Programme	<b>RESOLUTION 2022/73</b> Moved: Member William (Bill) Subritzky Seconded: Member Sheryl Bainbridge <b>That Te Hiku Community Board:</b> <b>a) approve the reviewed            Waiharara and Kaikino            Drainage Areas spraying works            programme</b> <b>b) approve one spray in            February/March for Kaikino,</b> <b>c) subject to available funds, the            inclusion of machine cleaning            for the Hobson Extension            Drain.</b> <div style="text-align: right;"><b>CARRIED</b></div>	<b>Completed</b>          <b>Completed</b>          <b>Pending</b>	<b>28 Mar 2023 12:04pm Baker, Marlema</b> 08 Nov 2022 9:05am Whiu, Rhonda-May, We have not resolved the Land Drainage budgets status. Richard has been requesting for this to be sorted for a few weeks now but this hasn't happened and the earliest I can see us progressing it, is next week (meeting has been booked for Tuesday). <b>08 Nov 2022 9:17am Whiu, Rhonda-May,</b> Richard Jenkins the operations manager has been, organising the spraying contract and is all going to plan., <b>05 Dec 2022 1:34pm George, Tania,</b> <b>b) in action and included in programme; ,</b> <b>c) financials to be confirmed.,</b> <b>06 Dec 2022 9:30am Baker, Marlema - Reallocation,</b> Appointments to Management Committees report will come to community boards in the New Year. <b>28 Mar 2023 12:04pm Baker, Marlema</b> CB appointments to the Drainage Committees were made at the THCB meeting on 14 March 2023. Meeting dates for all 3 Drainage Committees have been set. Those dates are 17 April 2023 and 4 September 2023 <b>28 Mar 2023 12:13pm Baker, Marlema - Reallocation</b> Action reassigned to Mitchell, Beverly by Baker, Marlema
Te Hiku Community Board 16/08/2022	Waiharara and Kaikino Drainage Area 2021/2022	<b>RESOLUTION 2022/72</b> Moved: Member Sheryl Bainbridge Seconded: Member William (Bill) Subritzky <b>That Te Hiku Community Board:</b>		<b>08 Nov 2022 9:07am Whiu, Rhonda-May - Reallocation</b> Action reassigned to Thomas, Angie by Whiu, Rhonda- May - assigned to Angie Thomas for comment at request of CB Co-ordinator <b>09 Nov 2022 1:40pm Whiu, Rhonda-May</b>

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	Programme Update	<p>a) <b>note the Waiharara and Kaikino 2021/2022 work programme report for information.</b></p> <p>b) <b>Request, through the Chief Executive, a report from the Council Rates staff and a workshop with Council Rates staff regarding the rating of the drainage areas, the boundaries and classifications.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	<p><b>Completed</b></p> <p><b>Pending</b></p>	<p>A workshop date to be booked with the THCB.</p> <p><b>06 Dec 2022 9:29am Baker, Marlema - Reallocation</b></p> <p>Appointments to Management Committees report will come to community boards in the New Year.</p> <p><b>28 Mar 2023 12:05pm Baker, Marlema</b></p> <p>CB appointments to the Drainage Committees were made at the THCB meeting on 14 March 2023. Meeting dates for all 3 Drainage Committees have been set. Those dates are 17 April 2023 and 4 September 2023</p>
Waiharara and Kaikino Drainage Area Committee 17/04/2023	Confirmation of Previous Minutes	<p><b>RESOLUTION 2023/1</b></p> <p>Moved: Chairperson Fiona King          Seconded: Member Darren Axe</p> <p><b>That the Waiharara and Kaikino Drainage Area Committee confirm the minutes of the meeting of the Waiharara, and Kaikino Drainage Area Committee held 8 August 2022 are a true and correct record with the following amendments:</b></p> <p>That;</p> <ul style="list-style-type: none"> <li>the Waiharara/Kaikino Drainage Committee members receive a copy of the financial reports requested at the last meeting (August 2022).</li> <li>the Kaitia Drainage Committee members receive a copy of the updated Drainage</li> </ul>	<p><b>Pending</b></p> <p><b>Pending</b></p>	<p><b>24 Apr 2023 3:12pm Baker, Marlema - Reallocation</b></p> <p>Action reassigned to Finch, Andy by Baker, Marlema - Please provide a response to these action items where applicable and/or forward to Martin Baker (Ventia) for a response.</p>

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		<b>Financial Reports when they are complete.</b> <ul style="list-style-type: none"> <li>an action sheet update report to be included in all future Drainage Committee agendas.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>	Starting 4.09.23	
Waiharara and Kaikino Drainage Area Committee 17/04/2023	Waiharara And Kaikino Drainage Areas 2022/2023 Programme	<p>The amendment became the substantive motion  <b>RESOLUTION 2023/2</b>            Moved: Member Adrienne Bartlett            Seconded: Member Dean Radojkovich  <b>That the Waiharara and Kaikino Drainage Areas Committee recommends that the Te Hiku Community Board;</b></p> <ul style="list-style-type: none"> <li>a) approve the reviewed Waiharara And Kaikino Drainage Areas 2023/2024 Work Programme and</li> <li>b) approve Michael Steel to be contracted to clean the Waiharara and Kaikino drainage areas up to \$10,000.</li> <li>c) approve the use of other local spray contractors in the area</li> <li>d) request the proposed rate change for Waiharara \$35,525 and Kaikino \$34,413, including drone hireage and machine</li> </ul>	Escalated to THCB 9.05.23	<b>26 Apr 2023 3:30pm Baker, Marlema</b> – This report has been escalated to the Te Hiku Community Board meeting on the 9 May 2023.



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**Officer:**

**Date From:** 1/01/2020  
**Date To:** 24/04/2023

		cleaning, be reported back to the Drainage committees <b>CARRIED</b>		
<b>KAITAIA AREA DRAINAGE COMMITTEE ACTION ITEMS</b>				
<b>MEETING</b>	<b>TITLE</b>	<b>RESOLUTIONS</b>	<b>STATUS</b>	<b>NOTES</b>
Te Hiku Community Board 16/08/2022	Kaitaia Drainage Area 2022/2023 Programme	<b>RESOLUTION 2022/71</b> Moved: Member William (Bill) Subritzky Seconded: Member Jaqi Brown <b>That Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2022/2023 work programme with the addition of the machine cleaning for the H. Subritzky Drain from State Highway 10 to the river (approximately 300 metres), based on the assumption that the funds are available and in the financial accounts that were not presented at the meeting as recommended by the Kaitaia Drainage Area Committee.</b> <b>CARRIED</b>	Awaiting response	<b>08 Nov 2022 9:04am Whiu, Rhonda-May</b> We have not resolved the Land Drainage budgets status. Richard has been requesting for this to be sorted for a few weeks now but this hasn't happened and the earliest I can see us progressing it, is next week (meeting has been booked for Tuesday). <b>09 Nov 2022 1:39pm Whiu, Rhonda-May</b> Richard Jenkins has been communicating with the THCB and will be presenting a programme. <b>05 Dec 2022 1:33pm George, Tania</b> The work has been priced but waiting on financials to be confirmed. <b>06 Dec 2022 9:29am Baker, Marlema - Reallocation</b> Appointments to Management Committees report will come to community boards in the New Year. <b>28 Mar 2023 12:07pm Baker, Marlema</b> CB appointments to the Drainage Committees were made at the THCB meeting on 14 March 2023. Meeting dates for all 3 Drainage Committees have been set. Those dates are 17 April 2023 and 4 September 2023
Kaitaia Drainage Area Committee 17/04/2023	Confirmation of Previous Minutes	<b>RESOLUTION 2023/1</b> Moved: Member Greg Yuretech Seconded: Chairperson Fiona King <b>That the Kaitaia Drainage Area Committee confirms that the minutes of the meeting of the</b>	Escalated to THCB 9.05.23	<b>24 Apr 2023 3:12pm Baker, Marlema - Reallocation</b> Action reassigned to Finch, Andy by Baker, Marlema - Please provide a response to these action items where applicable and/or forward to Martin Baker (Ventia) for a response.

## OUTSTANDING ACTIONS REPORT

Printed: Monday, 24 April 2023 4:03:19 pm

**Division:**

**Committee:** Te Hiku Community Board, Kaitaia Drainage Area Committee, Waiharara and Kaikino  
Drainage Area Committee and Motutangi Drainage Area Committee

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Kaitaia Drainage Area Committee held 8 August 2022 are a true and correct record with the following amendments:

That;

- a) a copy of the email sent to Mr Bysterveldt (29th of March 2022), be provided to the Kaitaia Drainage Committee.
- b) no work has been completed on the Oinu Stream.
- c) the Kaitaia Drainage Committee members receive a copy of the financial reports requested at the last meeting (August 2022).
- d) the Kaitaia Drainage Committee members receive a copy of the updated Drainage Financial Reports when they are complete.
- e) an action sheet update report be included in all future Drainage Committee agendas.
- f) the Land Drainage Act 1908 be referenced in all Drainage Committee Compliance Schedules.

**CARRIED**

*Notes:*

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		<ul style="list-style-type: none"> <li>• <i>attach email from Beverly Mitchell dated Monday, April 17, 2023, 8:11:05 AM.</i></li> <li>• <i>Joe/Fiona King to send photos to CE regarding drainage.</i></li> <li>• <i>Staff to find out if there are specific RFS codes for Drainage</i></li> <li>• <i>GIS specialists are working on updating the Drainage Maps. Andy Finch will provide an update once this is done. (Refer to recording re CE's comments).</i></li> <li>• <i>Chair King will supply a copy of the notes from the Land Drainage Area Management and Operational Plan meeting in April 2022 to Andy Finch and the CE to follow-up.</i></li> </ul>		
Kaitaia Drainage Area Committee 17/04/2023	Kaitaia Drainage Area 2022/2023 Programme	<p>The amendment became the substantive motion.</p> <p><b>RESOLUTION 2023/2</b></p> <p>Moved: Chairperson Fiona King          Seconded: Member Adele Gardner</p> <p><b>That the Kaitaia Drainage Area Committee</b></p> <p>a) <b>recommend Te Hiku Community Board approve the reviewed Kaitaia Drainage Area 2023/2024 work programme.</b></p> <p>b) <b>approve the proposed 2023/24 Spraying Programme.</b></p>	Escalated to THCB 9.05.23	<p><b>26 Apr 2023 3:39pm Baker, Marlema</b> - This report has been escalated to the Te Hiku Community Board meeting on the 9 May 2023.</p>

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		<p>c) request the proposed rate change for \$133k, including drone hireage and machine cleaning, be reported back to the Drainage Committees</p> <p>d) and submit to Council a request for a Public Good component in the rates to be reviewed for the Long-Term Plan.</p> <p>CARRIED</p>		
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